Maria C. Montano Amaral

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**Professional Summary**

Skilled educator bringing ten-year background in early childhood and elementary education to multiple school agencies. Experienced leading recreational and educational activities and facilitating classroom management. Positive role model and successful in building rapport with students, parents, teachers, and administrators.

**Skills**

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| --- | --- |
| * Group and individual instruction * Special education * Lesson implementation * Classroom Management * Customer/Client relations * Computer proficient * Effective time management | * Diverse classroom settings * Data Entry * Scheduling * Mail handling * Documentation * Student records management * Learning difficulties experience |

**Work History**

Cashier Clerk

Mega Foods Market- Woodburn, OR 06/2020-Present

* Greeted customers in English and Spanish language
* Scanned groceries and handled money
* Organized store front products on shelves

Special Education Instructional Assistant

San Gabriel Unified School District - San Gabriel, CA 09/2019 - 02/2020

* Monitored student actions and applied established interventions to redirect behavior and resolve conflicts.
* Retained interest and maximized receptive learning by educating students using hands-on instructional techniques.
* Partnered with teacher to plan and implement lessons following school's curriculum, goals, objectives and philosophies.
* Provided mobility and personal care support to students with physical limitations.

Lead Teacher

Creative Explores (Upland Boys and Girls Klub) - Upland, CA 06/2018 - 06/2019

* Developed and deepened relationships with students, family members and faculty to promote optimal student learning environments.
* Kept students on-task with proactive behavior modification and positive reinforcement strategies.
* Planned and prepared activities for 5 trough12 year old students in the after-school program.
* Transported children from school to daycare facility.

Substitute Teacher Assistant

Rosemead Unified School District - Rosemead, CA 06/2015 - 06/2018

* Worked with individual students to provide personalized educational, behavioral and emotional support.
* Completed and filed all necessary paperwork for classroom activities, including meal count sheets and attendance logs.
* Supported classroom activities, including tutoring, grading homework and reviewing exams.
* Provided diverse assistance to teachers, including clerical support, classroom management and document coordination.
* Helped with school events and the schools’ PTA support group at Encenita Elementary.

Childcare Assistant

Kiddie Academy - Montclair, CA 06/2016 - 12/2016

* Monitored entrances and exits to maintain safety and organized environments.
* Observed play activities to identify positive behaviors and areas in need of improvement, implementing behavior redirection where appropriate.
* Maintained effective schedule balance between rest periods, active play and instruction.
* Helped children develop motor skills in preparation for preschool and kindergarten.

Nutrition Program Assistant

Public Health Foundation - Irwindale, Ca 07/2007 - 06/2015

* Worked with WIC customers to understand requirements and provide exceptional customer service.
* Worked with Registered Dietitians to resolve nutrition deficient health problems, improve operations and provide exceptional customer service.
* Provided group support for breastfeeding mothers, proper nutrition support for infants and children.
* Obtained income eligibility requirements for participation into the WIC Program.
* Obtained Body mass index for women, infant and children.
* Filed paperwork and worked with computer software.

**Education**

Associate of Science: Early Childhood Development

Mt. San Antonio College - Walnut, CA 08/2013 - 02/2020

**Certifications**

* First aid and CPR certified Exp. 03/15/2022
* Food Handler’s Card Exp. 10/08/2023
* Mt. San Antonio College, Child Development: Certificates I-III